

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

*Coatesville Area Senior High School Auditorium*

**MAY 14, 2019**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 10:32 PM**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Robert J. Fisher, President – <i>present</i>	<i>(Education Committee)</i>
Thomas N. Keech, Vice President – <i>present</i>	<i>(Finance Committee)</i>
Henry J. Assetto – <i>present</i>	<i>(Education Committee)</i>
Tyrone Carter – <i>present</i>	<i>(Operations Committee)</i>
James Hills – <i>present</i>	<i>(Finance Committee)</i>
Robert T. Marshall, Jr. – <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Brandon J. Rhone – <i>present</i>	<i>(Operations &amp; Policy Committees)</i>
Thomas Siedenbuehl – <i>excused</i>	<i>(Policy Committee)</i>
Ann M. Wuertz – <i>present</i>	<i>(Finance &amp; Operations Committees)</i>

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools – *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning – *present*  
Karen Hall, Director of Human Resources and School Board Secretary – *present*  
Lisa Hauswirth, Director of Special Education – *present*  
Jason Palaia, Director of Elementary and Secondary Education – *present*  
Rita Perez, Director of Pupil Services – *present*

#### **Solicitor**

Michael I. Levin, Esquire – *not present*

### **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Liz Muirhead – Personnel - Resignation of Sharon Apichella, Gifted Teacher for CASD

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **CONSENT AGENDA** (Robert Fisher, Board President)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

Motion: Brandon Rhone

Second: Robert Marshall

Vote: 8-0-0

#### **1. FINANCE COMMITTEE** (Thomas Keech, Chair)

##### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements and bills payable, as presented. (*Enclosure*)

##### **B. BBQ Grill Contract – Taylor Rental – C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract, in the amount of \$262, to rent a BBQ grill from Taylor Rental for the senior yearbook signing social at C.A.S.H. (*Enclosure*)

##### **C. General Service Agreement – Jets Bounce House for Block Party – Kindergarten Kick-off**

**RECOMMENDED MOTION:** That the Board of School Directors approve the agreement between Jets Bounce, LLC and CASD in the amount of \$375 for an inflatable bounce house rental on May 23, 2019, as presented. (*Enclosure*)

##### **D. Elite Charter Bus Company - Contract for Hershey Trip – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract for charter bus services in the amount to \$2,110, as presented. (*Confidential Enclosure*)

**E. Confidential Agreement – 014117**

**RECOMMENDED MOTION:** That the Board of School Directors approve confidential Agreement #014117, as presented. (*Confidential Enclosure*)

**F. Donations**

**RECOMMENDED MOTION:** That the Board of School Directors accept the scholarships and donations as per the attachment. (*Enclosure*)

**G. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Oyola, Tony, Principal for South Brandywine Middle School. Letter Dated: 5/8/2019. Reason: Personal. Effective: 5/8/2019.

b. CATA

- 1) Apichella, Sharon, Gifted Teacher for the Coatesville Area School District. Letter Dated: 4/30/2019. Reason: Retirement. Effective: 6/7/2019.
- 2) Applegate, Gina, Elementary Teacher for East Fallowfield Elementary School. Letter Dated: 5/1/2019. Reason: Retirement. Effective: 6/7/2019.
- 3) Fierras, Michael, Special Education Teacher for the Coatesville Area Intermediate High School. Letter Dated: 4/30/2019. Reason: Personal. Effective: 6/7/2019.
- 4) Garthwaite, Angela, Teacher for Scott Middle School. Letter Dated: 4/30/2019. Reason: Personal. Effective: 6/7/2019.
- 5) Glah, Sarah, Teacher for Scott Middle School. Letter Dated: 5/7/2019. Reason: Personal. Effective: 6/7/2019.
- 6) Guy, Donna, Elementary Teacher for Reeceville Elementary School. Letter Dated: 4/26/2019. Reason: Retirement. Effective: 6/7/2019.
- 7) Popovich, Kathy, Special Education Teacher for East Fallowfield Elementary School. Letter Dated: 4/6/2019. Reason: Retirement. Effective: 6/7/2019.
- 8) Sirna, Paula, Elementary Teacher for East Fallowfield Elementary School. Letter Dated: 4/7/2019. Reason: Retirement. Effective: 6/7/2019.
- 9) Wallace, Linda, Elementary Teacher for King's Highway Elementary School. Letter Dated: 4/25/2019. Reason: Retirement. Effective: 6/7/2019.

c. CATSS

- 1) Kuhn, Carol, 6.0 Hour Aide for Scott Middle School. Letter Dated: 4/24/2019. Reason: Retirement. Effective: 6/6/2019.
- 2) Stauffer, Kerri, Special Education Aide for East Fallowfield Elementary School. Letter Dated: 4/24/2019. Reason: Retirement. Effective: 6/7/2019.

d. FEDERATION

- 1) Burgess, Betty, 3 Hour General Utility Worker for Scott Middle School. Letter Dated: 4/17/2019. Reason: Personal. Effective: 4/5/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Toth, Sarah, School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Salary: \$47,131 (prorated). Level: M+30. Step: 1. Temporary Employee Contract. Degree: BA—Psychology, Nazareth University; MA—Education Specialist in School Psychology, Rider University. Certifications: Education Specialist I School Psychologist PK-12 Pending. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Abgarian, Jillian, Mentor for Ashley Viscuso for Scott Middle School. Posted: 8/8/2019. Salary: \$1,000 (prorated). Effective: TBD. SP4: Staff.
- 2) Abgarian, Jillian, Mentor for Genevieve Reed for Scott Middle School. Posted: 8/8/2019. Salary: \$500 (prorated). Effective: TBD. SP4: Staff.
- 3) Brown, Nicole, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Burgess, Taylor, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Byerly, Stephanie, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Chalfant, William, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Cloud, Dawn, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) Defazio, Aubrey, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 9) Frederick, Amanda, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Kriston, Breanna, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 11) Lindelow, Claire, Summer School Nurse for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 12) Lynch, Allison, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 13) Matijasich, Brian, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 14) McConnell, Bryan, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 15) McKim, Lena, Twilight Social Studies Tutor for the Coatesville Area High School Campus. Posted: 4/29/2019. Salary: \$33/hour. Effective: 5/7/2019. SP4: Staff.
- 16) Mork, Christopher, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 17) Ollis, Michele, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 18) Olsen, Abigail, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 19) Rainer, Veronica, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 20) Schuler, Jamie, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 21) Scullin, Regina, Food Service Substitute for the Coatesville Area School District. Posted: 10/10/2018. Salary: \$9/hour. Effective: 5/3/2019. SP4: Approved. Pending 168 Forms.
- 22) Tabakelis, Margaret, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 23) Wilson-Stenz, Mary Jean, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

c. FEDERATION

- 1) Carter, Adriane, 3 Hour Food Service General Utility Worker for Scott Middle School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66/hour after 520-hour probation period). Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Porcelli, Tina, 3.75 Hour Food Service General Utility Worker for the Coatesville Area Intermediate High School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66/hour after 520-hour probation period). Effective: 5/13/2019. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Bonamico, Melissa, School Psychologist for South Brandywine Middle School and East Fallowfield Elementary School. Effective: 3/11/2019—5/31/2019.
- 2) Guy, Donna, Teacher for Reeceville Elementary School. Effective: 3/29/2019—5/14/2019.
- 3) Norman, Francine, Guidance Counselor for the Coatesville Area Intermediate High School. Effective: 3/10/2019—Intermittent.

4. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. CATA

- 1) Hackmeister, Elizabeth, move from Guidance Counselor for Caln Elementary School to School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Certification: Education Specialist I School Psychologist PK-12 Pending. Effective: 2019-2020 School Year. SP4: Staff.

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **2019-2020 School Calendar – Final Version**

**RECOMMENDED MOTION:** That the Board of School Directors approve the final version of the 2019-2020 school calendar. (*Enclosure*)

B. **Independent Contractor Contract - 10010014**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract for 10010014, as presented. (*Confidential Enclosure*)

**C. Adjudications**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following adjudications, as presented.

**10004223 10005307 10005360 50000987 90002119**

**D. Out-of-State Field Trip Request – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for the out-of-state field trip, as presented. (*Confidential Enclosure*)

**E. Out-of-State Field Trip Request – North Brandywine Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for the out-of-state field trip, as presented. (*Confidential Enclosure*)

**3. OPERATIONS COMMITTEE (*Ann Wuertz, Chair*)**

**A. Request to Waive Fees – Valley Township Steering Committee – Rainbow ES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$166 for use of the facilities at Rainbow on May 29<sup>th</sup> -or- 30<sup>th</sup> from 6-8 pm to hold a public workshop meeting for Valley Township's Comprehensive Plan. (*Enclosure*)

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Donna Urban – Budget presentation clarification.

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 10:41 p.m. on a motion by James Hills and seconded by Brandon Rhone.

Respectfully submitted,

Karen Jackson, Recording Secretary

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Karen Hall, Secretary

*Anyone wishing to view the video of this meeting may do so by visiting our website.*